

# i3 Academy Elementary – Safety Plan\*

\*pending board approval

## Statement of Commitment

The safety of all students, faculty, staff, parents, and visitors of i3 Academy is a top priority. In order to ensure that adequate measures are taken to fulfill this concern, a comprehensive plan has been developed for the school. The roles of local emergency agencies, school officials, faculty and staff members, as well as support services, have been identified in each plan as a means of ensuring effective communication and response to carry out procedures for specific incidents. This plan will be audited and reviewed annually.

## Incident Command System Roles

### **Campus Emergency Assignment Worksheet**

<b>Position</b>	<b>Staff Assigned</b>	<b>Alternate Personnel</b>
Incident Commander	Dr. Martin Nalls	Bo Garrett Dr. Dylan Ferniany
Safety Officer	Bo Garrett	Christopher Bouyer Keisha Crane
Public Information Officer	Rachel Phillips	Dr. Dylan Ferniany Bo Garrett
Liaison Officer	Desiree Spencer	Rachel Phillips Keisha Crane
Operations Section Chief	Keisha Crane	Christopher Bouyer Pamela Thomas
Site Facility Check/Security	Dr. Martin Nalls	Bo Garrett Dr. Dylan Ferniany
Search and Rescue Team (S&R) Leader	Bo Garrett	
S&R Team #1 Member	Tony Shackelford	
S&R Team #2 Member	Nathaniel Dunn III	
Medical Team Leader	Sara Ebersold	
Psychological First Aid	Keisha Crane	
Morgue	Bo Garrett	
Student Care Director	Desiree Spencer	
Purchasing	Magaly Monzon	
Timekeeping	Pamela Thomas	

Student Release Coordinator	Pamela Thomas	
Finance/Administration Section Chief	Alana Karl	
Communications	Rachel Phillips	
Staffing	Pamela Thomas	
Supplies/Facilities	Bo Garrett	
Logistics Section Chief	Christopher Bouyer	
Situation Analysis	Bo Garrett	
Triage	Sara Ebersold	
Treatment	Sara Ebersold	
Medication Transportation	Literacy Lab personnel	
Planning Section Chief	Dr. Dylan Ferniany	
Documentation	Dr. Dylan Ferniany	

### Heightened Awareness

During periods of heightened awareness the core members of the safety committee will be alerted with the Admin radios, in plain language, that clearly states that the campus is in a state of heightened awareness. The Safety Officer on duty will proceed immediately to the reception area to meet with the school resource officer (SRO) to collect information and assess the situation. The Safety Committee will convene in the conference room to be briefed and render a decision regarding the safety status of the campus

If it is deemed by the Incident Commander and/or the Safety Committee that the school should be placed on a Level One Lockdown an announcement will be made over the school's paging system and on the house radios that **"We are raising the drawbridge"** and that statement will be repeated. Please the Lockdown tab for additional information.

### Level One Lockdown

During a state of heightened awareness students, faculty, and staff will remain inside the main buildings. Any students and/or faculty outside of the buildings will safely return to their classrooms. At this time all faculty should account for all students. The SRO will remain at their post at the main entrance and will maintain communication with the Incident Commander and the Safety Officer via the admin radio. The Incident Commander and/or Safety Officer will check exterior doors and the Safety Committee will secure their assigned areas. After which the Safety Committee will meet in the conference room to provide information and quickly evaluate the situation. If the Director of Communications is not on campus at this time, he/she will be updated and will begin to prepare communications. Again, during the Level One Lockdown no movement between or outside of the buildings will be permitted until the situation has been assessed and our status downgraded to "all clear." The members of the Safety Committee will monitor Admin and House Radios and the #safety-elementary-campus SLACK channel. Please see the lockdown tab for additional details.

## Level Two Lockdown

The situation will be continuously assessed by the Safety Committee with support from the SRO and local law enforcement. If the situation warrants a higher level of awareness faculty and staff will be notified in clear, plain language via the paging system, house radios, and #safety-elementary-campus SLACK channel that "**Shrek has entered the building and to remain in their houses and limit movement in the hallways and between buildings.**" At this time the school will be upgraded to a Level Two Lockdown and faculty and staff will proceed accordingly (see tab 4 Lockdown for more details).

## Securing Areas of Responsibility

Notice of alerts and specific alerts will be determined by the Incident Commander with the support of the Safety Committee. Alerts will be issued internally by the Safety Officer.

Members of the Safety Committee should secure their areas (please see "Secure Perimeter" below for more information).

The Safety Officer on-duty and the SRO will check exterior doors.

The Safety Committee should monitor communications on their Admin radios.

Faculty, staff, and students will be alerted/notified using the House radios, the paging system, and the #safety-elementary-campus SLACK channel.

## Secure Perimeter

If it becomes necessary, the Safety Officer will meet with the school's SRO to assess the situation. The Safety Officer will remain in contact with the Incident Commander and the Safety Committee. Depending on the assessment the Incident Commander with the support of the Safety Committee will decide whether or not to elevate the school's status to "Heightened Awareness." The members of the Safety Committee will monitor Admin and House Radios and the #safety-elementary-campus SLACK channel.

## Safety Committee's Area Assignments

**Incident Commander:** North side of campus (Mezzanine, Health Room, Second Floor Restrooms, Fifth Grade House, Stairwell, Second Grade House, First Floor Restrooms). If staying, return to the conference room. If evacuating, join the health team at the front of the multipurpose building. Monitor Admin and House Radios and the #safety-elementary-campus SLACK channel.

**Safety Officer:** Manage internal communications on Admin and House Radios and make announcements over the paging system. Post at the front entrance with SRO. Monitor Admin and House Radios and the #safety-elementary-campus SLACK channel.

**Social Worker:** Music room, Art room, Learning Commons, K-3 SPED, and Makerspace. If staying, report to the Conference Room. If evacuating post on the West side of campus, along 48th Street N. Support faculty, staff, and students. Monitor Admin and House radios and the #safety-elementary-campus SLACK channel.

**Counselor:** Learning Commons, Collaboratorium, Faculty Restrooms, First Grade, and Kindergarten. If staying, return to the conference room. If evacuating, post on the West side of campus along 48th Street N. Support Faculty, Staff, and Students. Monitor Admin and House Radios and the #safety-elementary-campus

SLACK channel.

### Reunification

The school's safety plan will be included in the school's student & family handbook, which is available on the school's website.

We will use our carpool procedure and "Check-in/Check-out" procedure to reunite parents/guardians with their children. Faculty and staff members responsible for these procedures will monitor and maintain communication with the House radios and the #safety-elementary-campus SLACK channel.

During reunification faculty and staff will be responsible for the students who are on their rosters and in their care. Teams should maintain a perimeter around their group with clear line of sight. If possible, students should remain seated. Each team will be supported by members of faculty and staff from Enrichment, Instructional Support, SPED, and Wellness.

If approached, no faculty, staff, or students should speak to or interact with the media. All external communication should go through the Incident Commander and/or the Director of Communications.

To reduce confusion the Incident Commander and Safety Officer will remain in constant communication with the Safety Committee members via the Admin radios and who will check in regularly, face-to-face, if possible, and/or using the House radios, with the faculty and staff in their assigned area.

The Director of Communication will remain in constant contact with the Incident Commander and the Safety Committee. A plan for communication including content and frequency will be developed at the outset of the process and will be updated throughout the process. Parents/guardians will be updated across platforms including the school's Website, RoboCalls, RoboEmails, RoboTexts, and/or Social Media.

Working with our ELL faculty, all messages will be translated into Spanish.

### Recovery

#### Academic Recovery

The Head of Schools will make final decisions related to school closings and openings. Currently i3 Academy does not have a secondary space in the event that the campus could not reopen. However, our ability to deliver instruction remotely would be adequate to sustain learning.

#### Physical Recovery

All records of the school's assets are maintained online in a safe, secure, web-based platform that is backed up in multiple locations for safety and security purposes. The school's CSFO has expert knowledge of these assets and how to access the platform upon which records are maintained.

The Head of Schools, building level administrators, and operations personnel will work with the utility and insurance companies to support the fastest possible physical recovery.

#### Fiscal Recovery

The Head of Schools and the district's CSFO will manage all aspects of the district's fiscal recovery.

#### Psychological and Emotional Recovery

The school counselors and social worker will oversee all aspects of the district's psychological and emotional (P&E) recovery. The lead counselor will lead the P&E team. If the lead counselor is not available, the social

worker will lead this effort. P&E services will be available alongside first aid at the front entrance of the multipurpose building. As faculty and staff have been trained to do, they will remain calm and composed. Information that can be shared with the students will be shared at the appropriate time. Faculty and staff will identify anyone who needs immediate first aid and, if trained, will provide basic care. If additional support is necessary, faculty and staff will inform the P&E team of immediate needs. If the district's resources are exceeded the Incident Commander and/or Safety Officer will make contact with health care partners for support (e.g. Live Oaks, Premier Health, and/or UAB). The P&E team will maintain communication with one another via Admin and House radios. Once the situation is stable, the team lead will guide the P&E team in planning for addressing the short-term and long-term needs of the faculty, staff, students, and families. In addition this team will work closely with the Head of Schools, building level administrators, Director of Communications, and the Community Liaison to plan commemorations, tributes, and other memorials.

### Lockdown Levels One and Two

All exterior doors remain closed and locked 24 hours a day, seven days a week. No exterior doors should ever be propped open for any reason. Doors with the most traffic will be checked regularly by the school's SROs to ensure that they are properly closed and locked.

The magnetic locks on the interior doors may be activated with the push of a button from either the front office or the principal's office. The elementary school was designed to be transparent. Therefore, there is a lot of glass at the entrance to the building, at the entrance to each grade level house, as well as the entrance and facades of most instructional spaces.

i3 Academy has two levels of Lockdown. If there is a potential threat off campus, that is not a direct threat to the campus, the campus will be placed on a "Level One Lockdown". The Safety Committee will alert the campus by announcing that we are "**Raising the Drawbridge.**" The school's SRO will report to the front entrance and secure the area immediately adjacent to the main entrance. Teaching and learning will continue. Students will remain in their classrooms. Students in the multipurpose building will be escorted back to their grade level houses at the beginning of the lockdown. Once all students are returned to their houses, there will be no movement between buildings. Once the level one lockdown is announced the Safety Committee will check their designated areas and maintain communications with the Incident Commander and Safety Officer via the Admin radios. Once secured they will leave their assigned areas and convene in the conference room to assess the situation and receive further instructions. The Safety Officer will stay in constant communication with the Incident Commander and the SRO. The school's Director of Communications will be alerted and apprised of the situation in order to begin preparing communications (internal and external), if such communications are needed. The members of the Safety Committee will monitor Admin and House Radios and the #safety-elementary-campus SLACK channel.

As the situation is continuously assessed by the Safety Committee with support from the SRO and local law enforcement if the situation warrants a higher level of awareness faculty and staff will be notified in clear, plain language via the paging system, house radios, email, and SLACK that "**Shrek has entered the building and to remain in their houses and limit movement in the hallways and between buildings.**" At this time the school will be upgraded to a Level Two Lockdown and faculty and staff will proceed accordingly (see tab 4 Lockdown for more details). Faculty should account for all students. If necessary, faculty and staff can and should communicate the whereabouts of any students outside of their house or classroom to the Safety Committee using the house radios. The Incident Commander and/or Safety Officer will communicate with each grade level and team using the house radios and/or #safety-elementary-campus SLACK channel to confirm that all students are accounted for. Members of the Safety Committee will ensure that their assigned areas are clear and return immediately to the conference room. No movement between or outside of the buildings will be permitted until

the situation has been assessed and our status downgraded to "all clear."

Once the school's status has been downgraded further, communications will be relayed to faculty and staff via the paging system, house radios, and #safety-elementary-campus SLACK channel. Once the school has been downgraded to "all clear" movement within the buildings will be allowed. At this point the Director of Communications should be fully prepared to issue a statement to the community and, if deemed necessary by the Incident Commander, the local media and/or other external channels, e.g. social media.

### Communication

i3 Academy has a multitiered process for communicating with our community, our local fire department, and local law enforcement. Our emergency notification system, our fire alarm, is directly connected to our local fire department and immediately notifies Birmingham Fire Dispatch if an alarm is activated. In addition to our Incident Commander or Safety Officer dialing 9-1-1, our Safety Resource Officer (SRO) has direct contact with local first responders in the event of an emergency or crisis. We have contact information for fire and police in our safety plan and adjacent to each telephone in the building.

All members of the school's administrative and student support teams, including our front office personnel and our school nurse, use hand held radios on a daily basis. The front office personnel and the assistant principal make daily announcements using the school's paging system.

When communicating with external stakeholders, we will share on a need-to-know basis. Once staff members have been informed of an incident via email and Slack, we will inform board members and parents via email, robocall, and our private Facebook group. We will give parents facts about the incident, next steps, and also offer support from our counselors and social worker. If necessary, a press release will be issued via email and our website that evening or the next day to address any stakeholders beyond that. If the media gets involved, the communications manager will work with the head of school to craft a statement that addresses the issue while maintaining the confidentiality of those involved.

We will account for any technology barriers by broadcasting with all possible methods: Robocall, text, email blast, website banners, and internal and external social media.

Important information will be translated into Spanish as soon as possible. Also, the ELL director is willing to reach out to non-English speaking families via phone call when necessary. Webinars or media interviews can be translated by our ASL teacher as needed.

We want to be careful engaging the media or stakeholders on incidents that occur off campus. As part of an official entity, it is difficult for our staff to fully understand the landscape of the community around us when it comes to shootings and other violent crimes. We do not want to put our students or families in any additional danger after an incident by speaking to the media or issuing an official statement about something that occurred off campus unless it is absolutely necessary. We also want to maintain the confidentiality of any students involved in an incident off campus. That said, our counselors and social worker will support students in the aftermath of any incident that may cause physical or emotional trauma to students and their families. When given permission by the family, we can share within our internal communications regarding an injury, illness, or death of a student or faculty member.

### Evacuation

Please see primary and secondary evacuation routes for fire and inclement weather.

In the event that a student is not with a teacher at the time of an evacuation (e.g. in the bathroom) that student will be collected by the Safety Committee team member who is assigned to that area and will be reunited with

their teacher and classmates in their assigned staging area.

Plans for supporting students who are otherly-abled during evacuations or sheltering in place will be coordinated with the lead SPED teacher and the SPED team. These plans would include designees in the event a student needs specific supports.

Our relocation sites are adjacent to campus.

### Shelter-in-Place

All classrooms and instructional spaces have first aid kits (“red bags”) and a stock of emergency water. In addition, most grade level houses have sinks. Houses on the first floor also have restrooms within the house.

In the event that a student is not with a teacher at the time of an evacuation (e.g. in the bathroom) that student will be collected by the Safety Committee team member who is assigned to that area and will be reunited with their teacher and classmates in their assigned staging area.

In the event that a primary evacuation route is unusable, faculty and staff will use their secondary evacuation route.

In the event that a student is not with a teacher at the time of an evacuation (e.g. in the bathroom) that student will be collected by the Safety Committee team member who is assigned to that area and will be reunited with their teacher and classmates in their assigned staging area.

In the event that faculty, staff, and students need protection against extreme wind hazards, such as tornadoes or hurricanes, we will evacuate to the Multipurpose Building, a.k.a. the gym, which is a storm shelter capable of holding a maximum of 663 persons and sustaining winds of up to 225 mph.

# Fire Evacuation Procedures

- Fire alarm will sound
- Line students up in a calm orderly fashion
- Collect Red bag and Roster
- Exit the house by class in the preassigned order
  - The **lead adult** should lead the group along the primary fire evacuation route without stopping
  - The **follow adult** should:
    - Collect House Radio (Channel One)
    - Check the house for any remaining students (K-2 remember to check restrooms)
    - Once you have exited the building, please report via the house radio (Ch 1) that your house is clear and has exited the building. Ex: “Kindergarten has cleared the building”
    - Individual adults with students (Enrichment, SPED, Labs, Interventions, etc.) do NOT need to check their classrooms. An administrator will check your room. Your primary focus is to move your students to safety.
- Move directly along your primary fire evacuation route unless otherwise informed to use your secondary route
- Once in your assigned area keep students calm and quiet as you take attendance.
  - Report any missing students immediately via the house radio (Ch 1)
  - Use ‘Green Sheet’ to indicate your grade level has all of their students
- Pay close attention to all communications on the house radio (Ch 1)
- Please keep your students calm and orderly as you await further instructions
- The all clear will be given over the school’s paging system and house radios (Ch 1)
- Please return to the building in a calm, orderly manner

# Fire Evacuation Roles and Responsibilities

Personnel	Area	Duties
Garrett	Front Doors	Alarm System, Communication
Nalls	5th & 2nd grade hallways and exit faculty door (side door) to courtyard	<b>Check/sweep:</b> health room, level two restrooms, 5th grade house, north stairwell, 2nd grade house, and level one restrooms. Once clear post at the 49th St N entrance to the parking lot.
Ferniany	3rd & 4th grade hallways and exit South stairwell to alley	<b>Check/sweep:</b> Wellness Room, Lit Lab, 3-5 SPED, 4th grade house, Faculty Restroom, and 3rd grade house. Exit from the south stairwell. Once clear, support 4th grade in the staging area (middle lane of the parking lot).
Crane	Level Two offices, Art/Music, and 1st & Kindergarten hallways. Exit to playground.	<b>Check/sweep:</b> north side offices (McDaniel and Bouyer), Music, Art, Collaboratorium, 1st grade house, Kindergarten house. Playground exit. Once clear, support the Kindergarten and Second grade teams along the 48th Street sidewalk.
Bouyer	Learning Commons. Exit to playground from Makerspace	<b>Check/sweep:</b> K-2 SPED room and Makerspace. Exit to the playground from the Makerspace. Once clear, support the Kindergarten and Second grade teams along the 48th Street sidewalk.
Goodwin	Makerspace. Unlock gate to 48th Street sidewalk.	<b>Check/sweep:</b> the makerspace and exit the building from makerspace. Unlock the gate in preparation for Kindergarten and Second grade to exit to the sidewalk along 48th Street. If you have students, line them up on the sidewalk along the fence. Once clear, support the Kindergarten and Second grade teams along the 48th Street sidewalk.
Williamson	Learning Commons. Exit Front Doors.	<b>Visual sweep of Learning Commons. Hold main doors</b> until faculty and students have exited the building. Exit front doors to the parking lot. Assist with 4th grade.

Cosby and Wright	Learning Commons. Exit front doors.	Exit from Main Entrance through the Learning Commons. Once clear, support faculty, staff, and students in the parking lot (Cosby with 3rd grade. Wright with 4th grade).
McDaniel and Salter	Learning Commons. Exit front doors.	<b>Assist Williamson at front doors</b> until faculty and students have exited the building. Support 5th grade faculty, staff, and students in parking lot
Thomas (and front office staff)	Office and Kitchen. Exit kitchen doors to parking lot.	Bring Check in/Check out clipboard <b><u>Check/sweep</u></b> : office and kitchen
Rich	SPED rooms. Exit from Main Entrance.	<b><u>Check/sweep</u></b> : Check SPED rooms. Exit Main Entrance. Once clear, support SPED in the front parking lot at 49th Street sidewalk.
Rizer	Office and cool down space. Exit South stairwell to alley.	<b><u>Check/sweep</u></b> : Check office and cool down space. Exit south stairwell to alley. Once clear, support 3rd grade in the alley.
Blaylock	Learning Commons. Exit to playground from door next to your office.	<b><u>Check/sweep</u></b> : Learning Commons area directly in front of office. Exit to playground from exit next to your office. Support Kindergarten along sidewalk on 48th Street.
Adams-Smith and Blohm	Learning Commons. Exit to playground from door next to your office.	<b><u>Check/sweep</u></b> : Learning Commons area directly in front of office. Exit to playground from exit closest to your office. Support Kindergarten along sidewalk on 48th Street.
Russell and Bowie	Lit Lab. Exit through front doors	<b><u>Check/sweep</u></b> : Literacy Lab, SPED, and Wellness room. Support nurse in collecting emergency medications. Exit through the front doors. Assist 1st grade in parking lot.

## **Staging Areas**

We will have two staging areas:

1) The front parking lot (see map below), exiting from your assigned route *(in the event of an actual fire this staging area can be extended to empty lot across 49th Street N)*

2) The sidewalk behind the playground, exiting through the gate behind makerspace *(in the event of an actual fire this staging area can be extended to the satellite lot across 48th Street N and 8th Ave)*

Kindergarten (behind playground on 48th St):

Sidewalk adjacent to the playground, lined up along the fence

First grade (front parking lot):

Alley alongside the parking lot, lined up by class (w/ third grade)

Second grade (behind playground on 48th St):

Sidewalk adjacent to the playground, lined up along the fence

Third grade(front parking lot):

Alley alongside the parking lot, lined up by class (w/ first grade)

Fourth grade(front parking lot):

Parking lot, middle lane, lined up by class

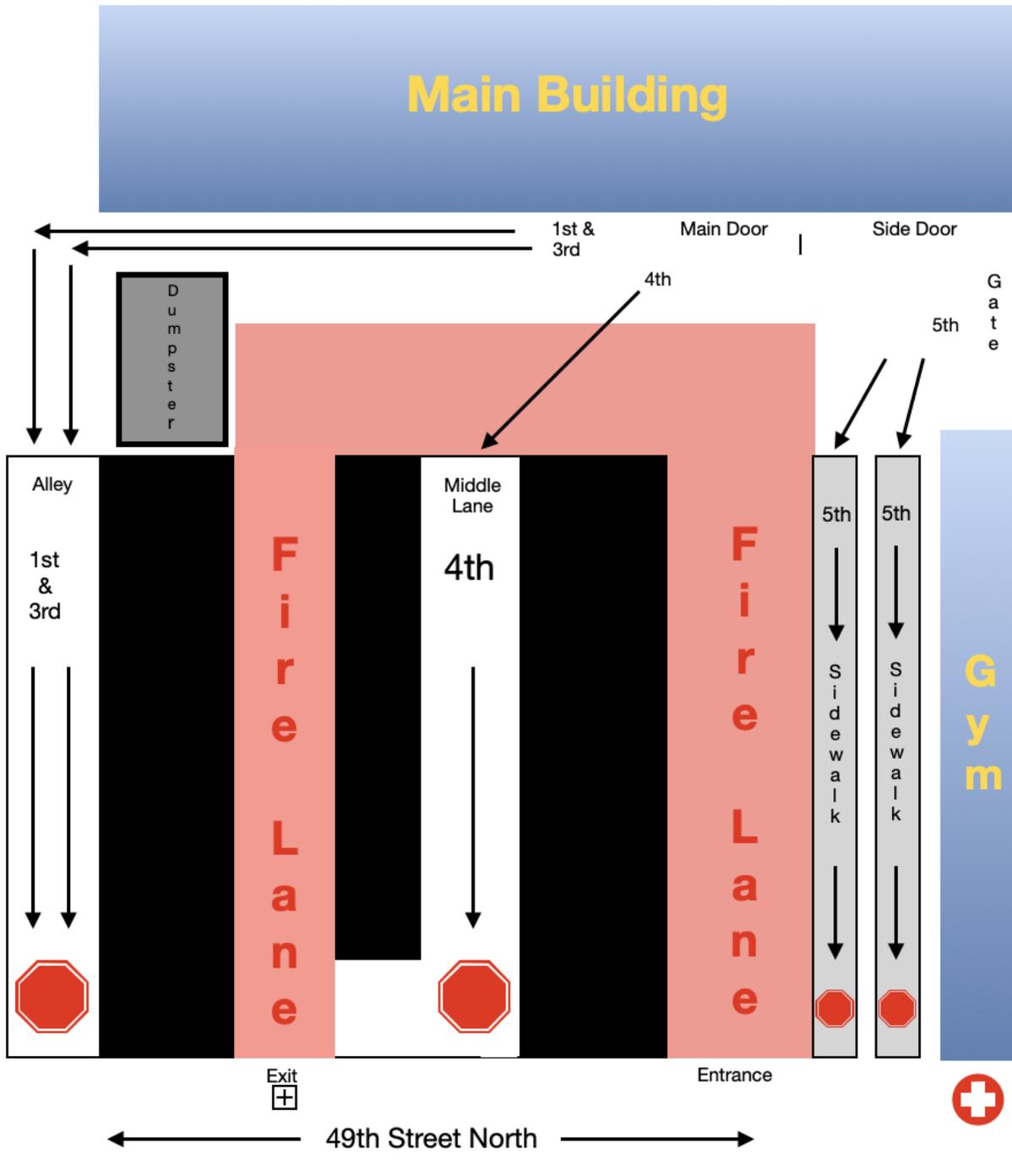
Fifth grade (front parking lot):

Sidewalk adjacent to the gym/parking lot

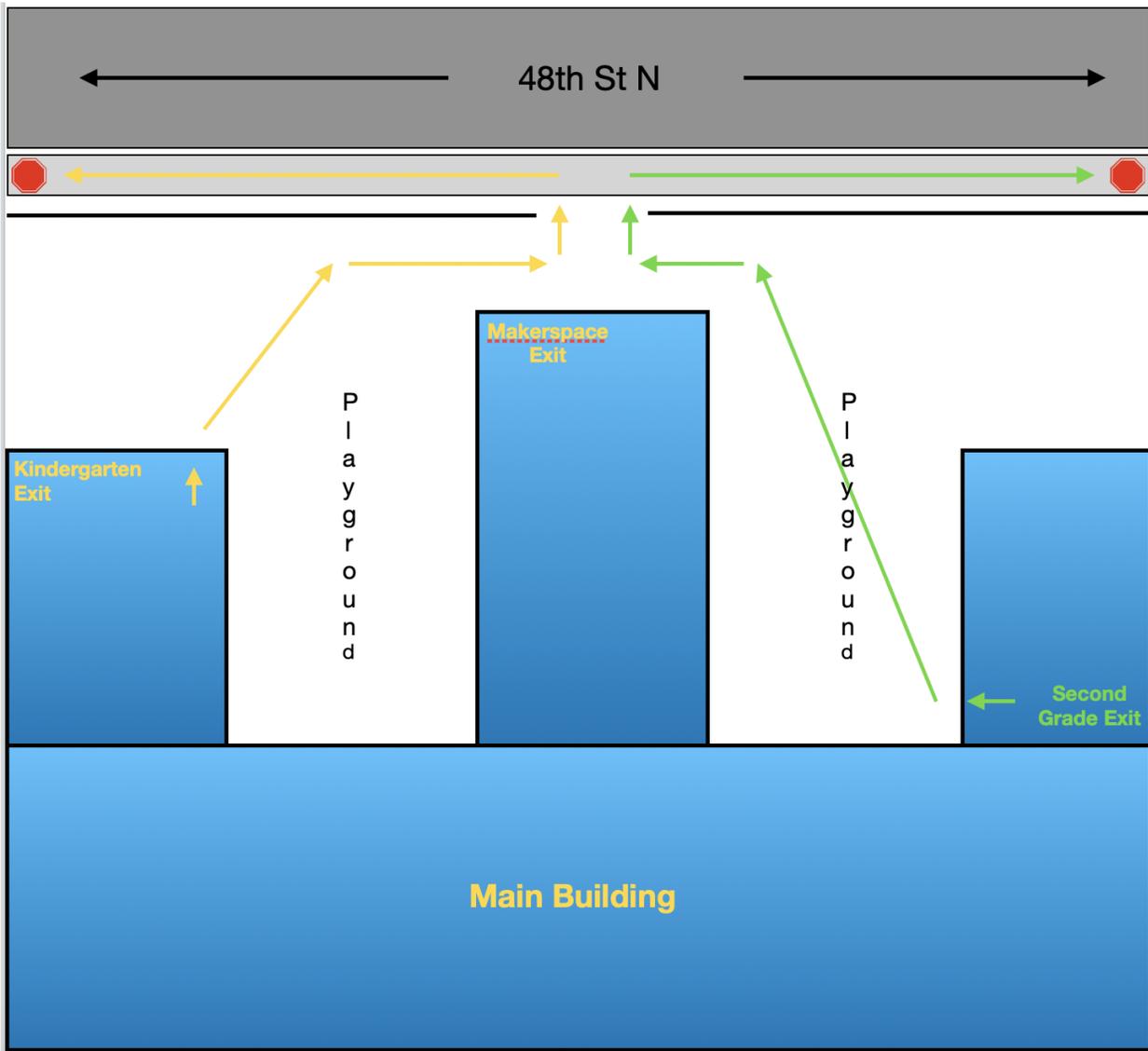
SPED students (front parking lot):

on the sidewalk along 49th St, at the very end of the parking lot

# Staging Areas for First, Third, Fourth, and Fifth Grades



# Kindergarten and Second Grade Fire Evacuation and Staging Areas



# Inclement Weather Evacuation Procedures

- An announcement will be made over the paging system and the house radios that we are moving to the multipurpose building (a.k.a. The gym).
- Line students up in a calm orderly fashion
- Collect Red bag and Roster
- Exit the house by class in the preassigned order
  - The **lead adult** should lead the group along the primary evacuation route without stopping
  - The **follow adult** should:
    - Collect House Radio (Channel One)
    - Check the house for any remaining students (K-2 remember to check restrooms)
    - Once you have exited the building, please report via the house radio (Ch 1) that your house is clear and has exited the building. Ex: “Kindergarten has cleared the building”
    - Individual adults with students (Enrichment, SPED, Labs, Interventions, etc.) do NOT need to check their classrooms. An administrator will check your room. Your primary focus is to move your students to safety.
- Move directly along your primary evacuation route unless otherwise informed to use your secondary route
- Once in the multipurpose building the lead adult should go to your assigned area and have the students sit down. Please keep students calm and quiet as you take attendance.
  - Report any missing students immediately via the house radio (Ch 1)
  - Use ‘Green Sheet’ to indicate your grade level has all of their students
- Pay close attention to all communications on the house radio (Ch 1)
- Please keep your students calm and orderly as you await further instructions
- The all clear will be given over the school’s paging system and house radios (Ch 1)
- Please return to the building in a calm, orderly manner

# Level One Lockdown Procedures

If it is deemed by the Incident Commander and/or the Safety Committee that the school should be in a state of heightened awareness, an announcement will be made over the school's paging system, on the house radios, and SLACK #safety-elementary-campus channel that **"We are raising the drawbridge."** This statement will be repeated.

- Following the announcement the Safety Committee will check their assigned areas and support faculty, staff, and students as they return to their classrooms.
- During a state of heightened awareness students, faculty, and staff will remain inside the main buildings.
- At this time all faculty should account for all students. Any students and/or faculty outside of the buildings will be safely returned to their classrooms.
- Please use SLACK #safety-elementary-campus channel to notify the safety committee of any students outside of your classroom (teacher last name, student name). The safety committee member assigned to your area will take any students outside of their classroom to a safe space.
- Once your students and teammates have returned to your house or other designated area, we will lock the building down.
- You may proceed with normal instruction and activities within your house and classroom.
- All may move freely within the house or classroom.
- Please remain in your house or classroom until the all clear has been given.
- Do not leave your house or classroom for any reason.
- Do not open the door to your house or classroom for any reason.
- If it is necessary to move to a full lock down, an announcement will be made.

## Level Two Lockdown Procedures

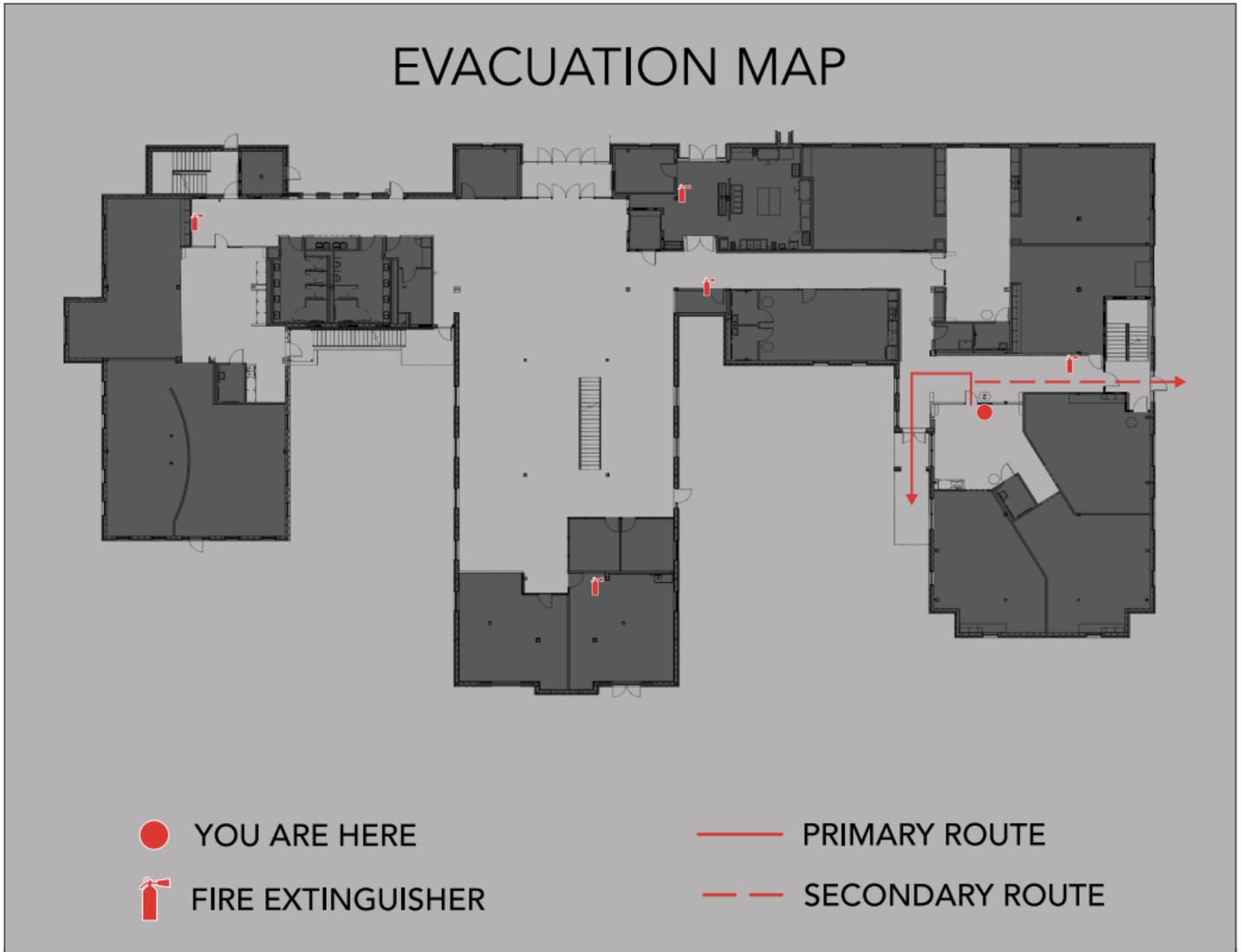
If the situation warrants a higher level of awareness faculty and staff will be notified in clear, plain language via the paging system, house radios, and SLACK #safety-elementary-campus that **"Shrek has entered the building and to remain in their houses and no movement in the hallways or between buildings."**

- All students and faculty should move to an area of the classroom not in the direct line of sight from the house door.
- When and where possible, adults should calmly, carefully barricade/block the doorway with cubbies, tables, or other nearby furniture and then return to a space that is not in the line of sight.
- Turn off the lights and remain calm and quiet.
- Check your roster to ensure all students who are present and accounted for.
- Please use SLACK #safety-elementary-campus channel to notify the safety committee of any students outside of your classroom (teacher last name, student name). The safety committee member assigned to your area will take any students outside of their classroom to a safe space.
- Monitor all communications via SLACK #safety-elementary-campus and house radios.
- Remain calm and quiet. **Do not open the door for anyone. Even if they tell you to do so.**
- Please remain in your classroom until the all clear has been given via the SLACK #safety-elementary-campus channel, house radios, and paging system.
- Do not leave your house or classroom for any reason.
- Do not open the door to your house or classroom for any reason.
- **Do not open the door for anyone. Even if they tell you to do so.** An administrator or SRO will open the door.

# Fire Evacuation Routes

Please follow your primary evacuation route unless that route is obstructed or you are otherwise directed

Kindergarten



# EVACUATION MAP GROUND FLOOR



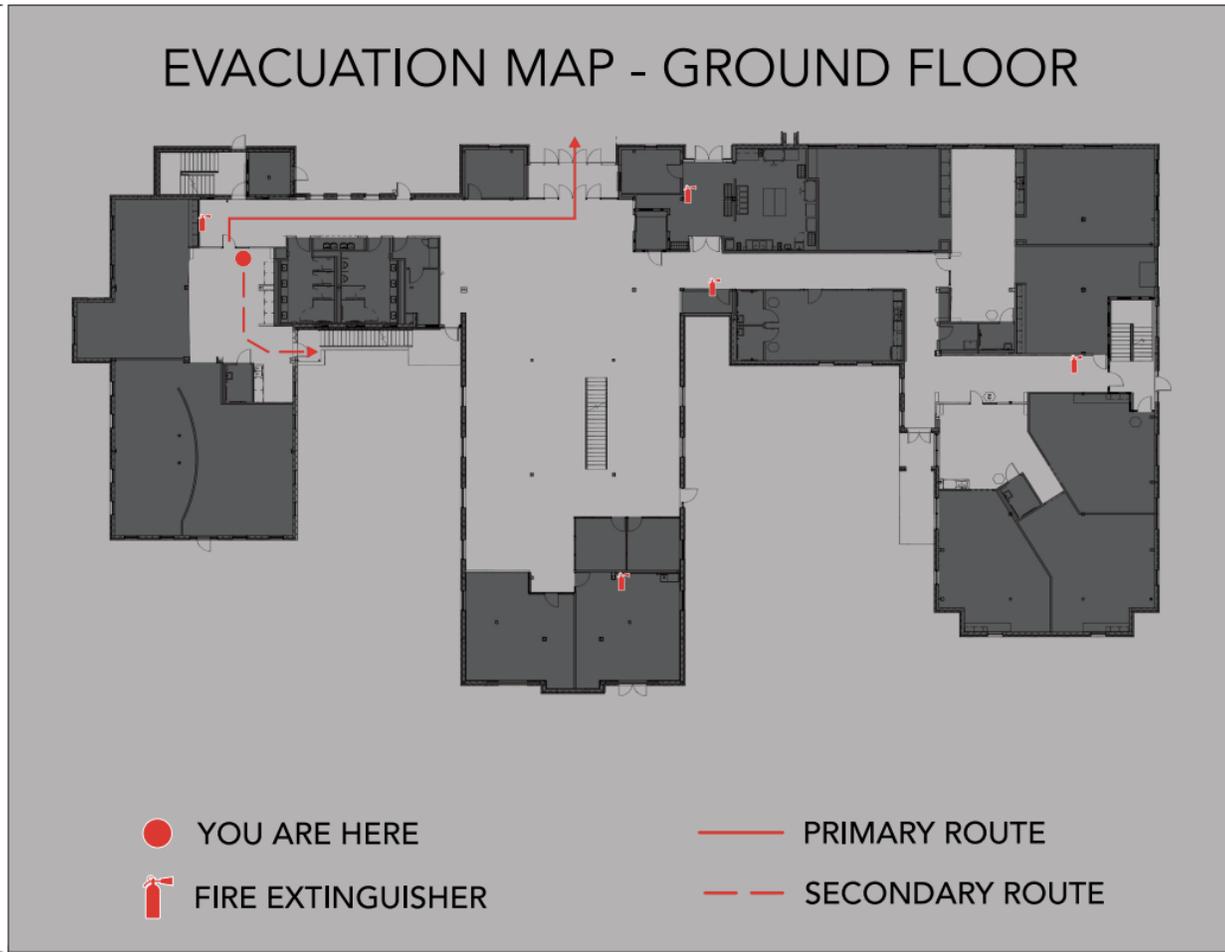
● YOU ARE HERE

🔥 FIRE EXTINGUISHER

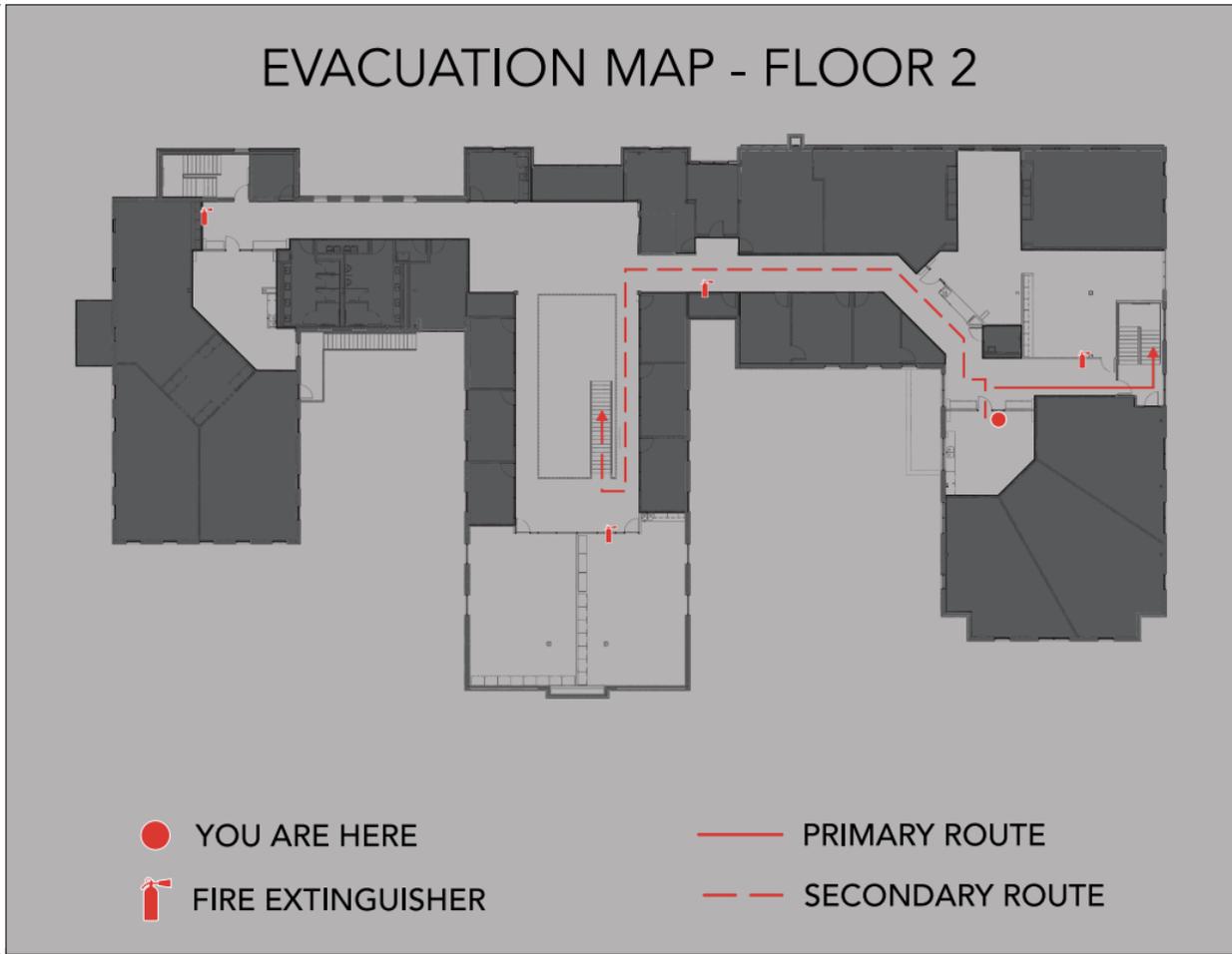
— PRIMARY ROUTE

- - - SECONDARY ROUTE

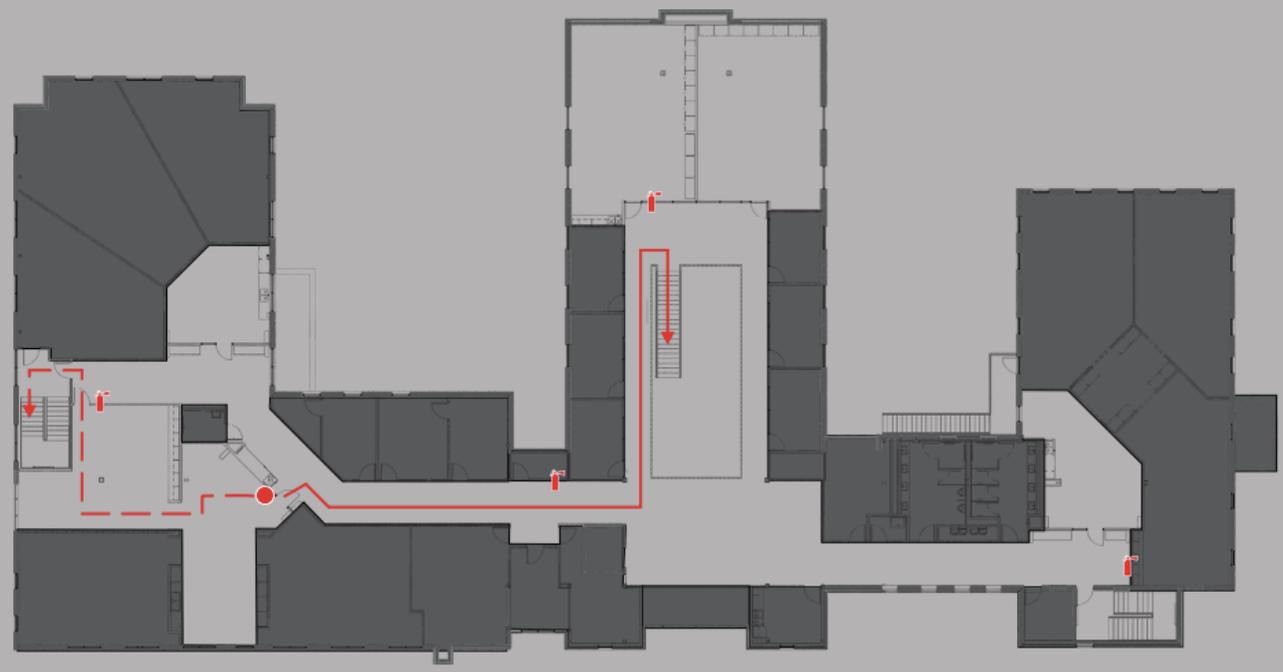
Second Grade – Please follow the secondary route directly to the courtyard/playground and proceed to the gate at 48th St N, behind the Makerspace.



Third Grade – Please use your secondary evacuation route down the main staircase, out the front door, and to your staging area in the alley on the south side of campus.



# EVACUATION MAP - FLOOR 2



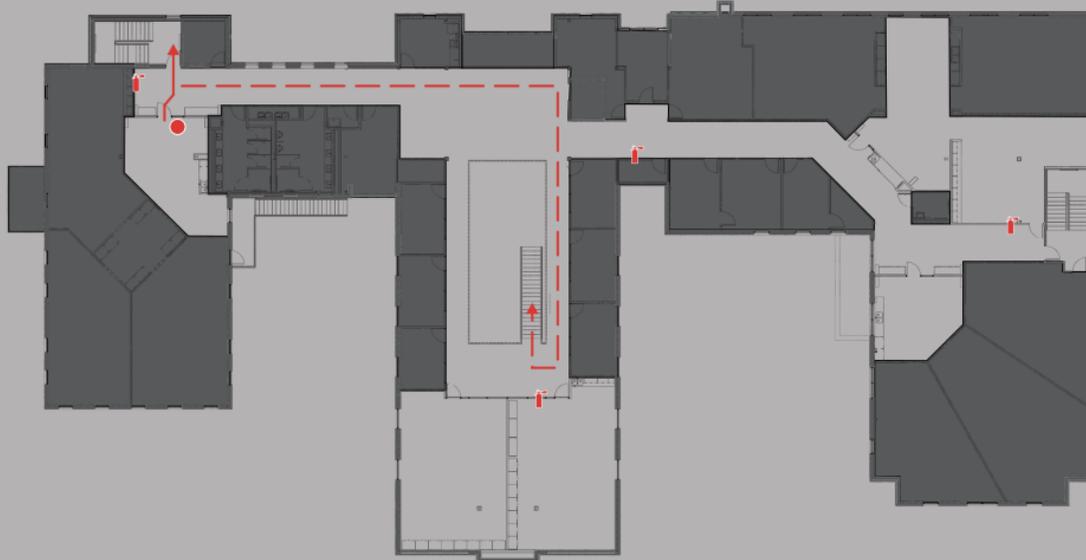
● YOU ARE HERE

🔥 FIRE EXTINGUISHER

— PRIMARY ROUTE

- - - SECONDARY ROUTE

# EVACUATION MAP - FLOOR 2



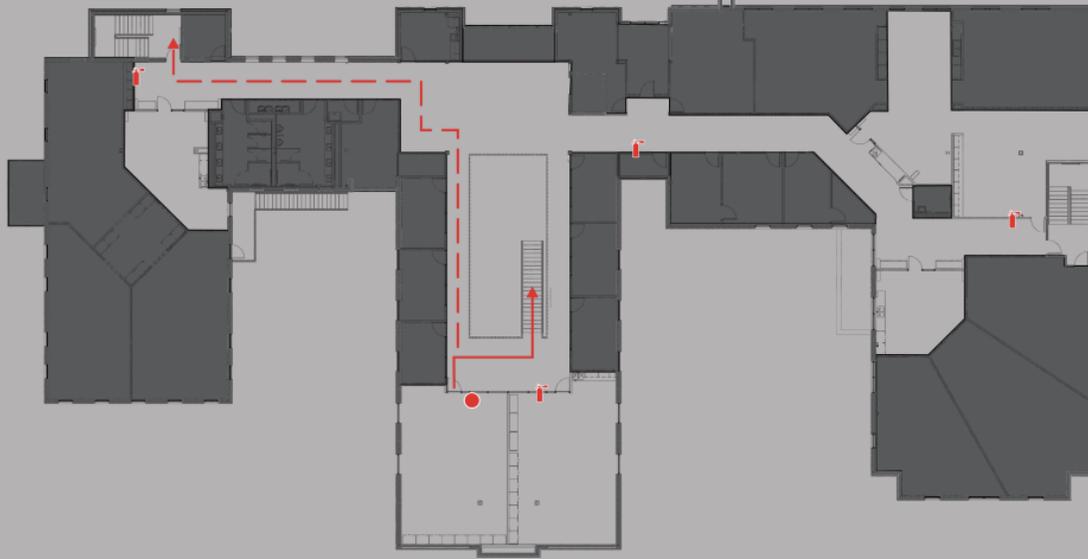
● YOU ARE HERE

🔥 FIRE EXTINGUISHER

— PRIMARY ROUTE

- - - SECONDARY ROUTE

## EVACUATION MAP - FLOOR 2

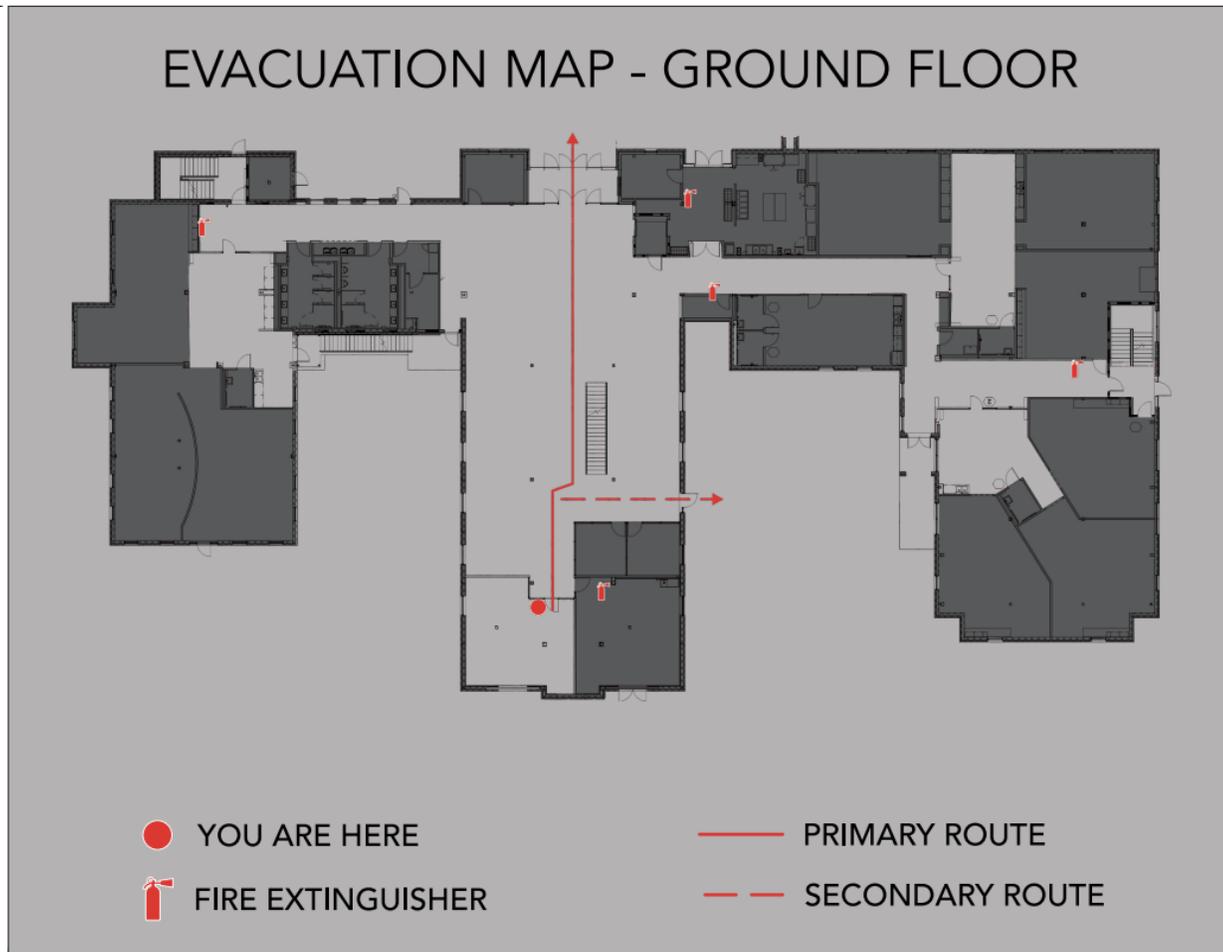


● YOU ARE HERE  
🔥 FIRE EXTINGUISHER

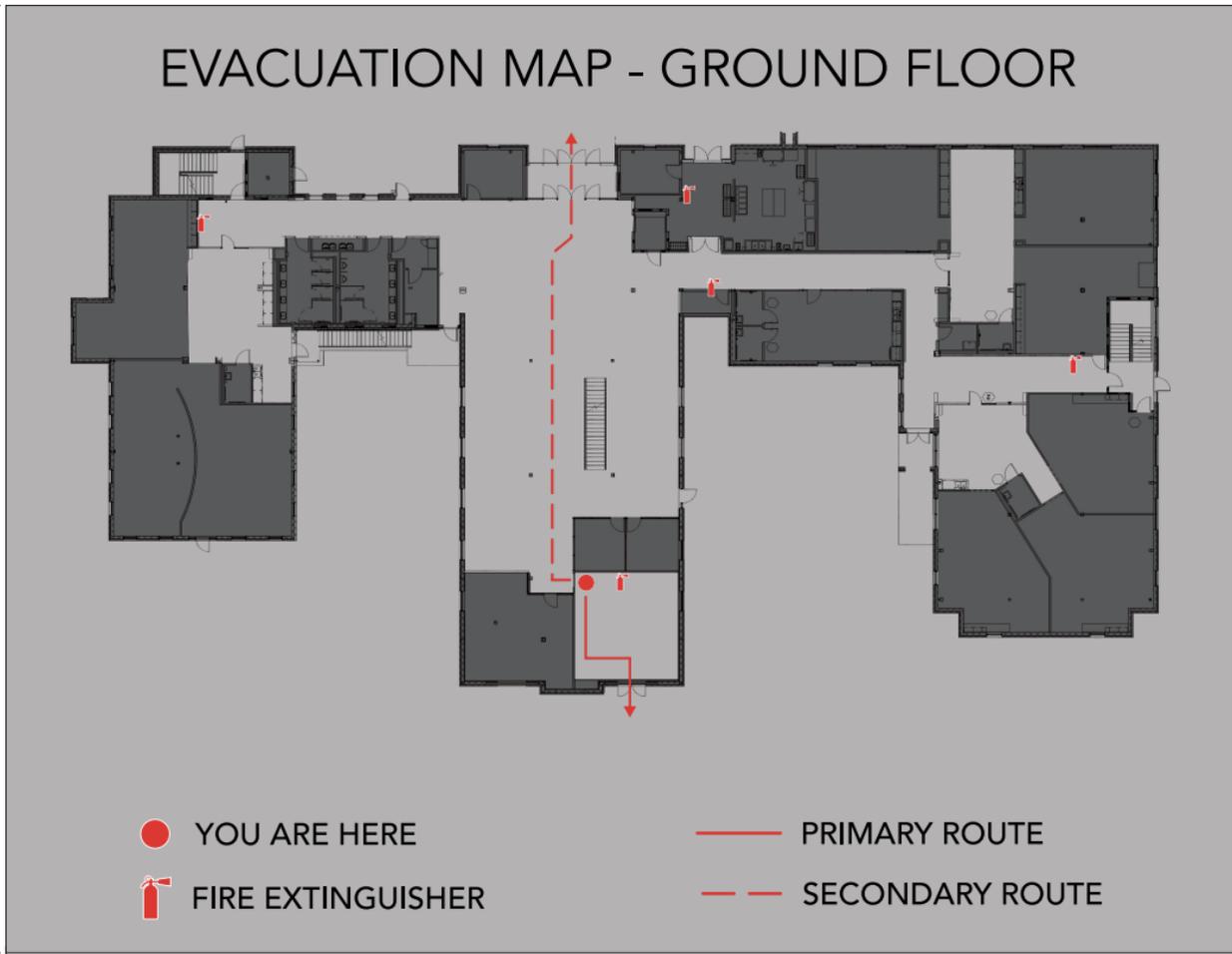
— PRIMARY ROUTE  
- - - SECONDARY ROUTE



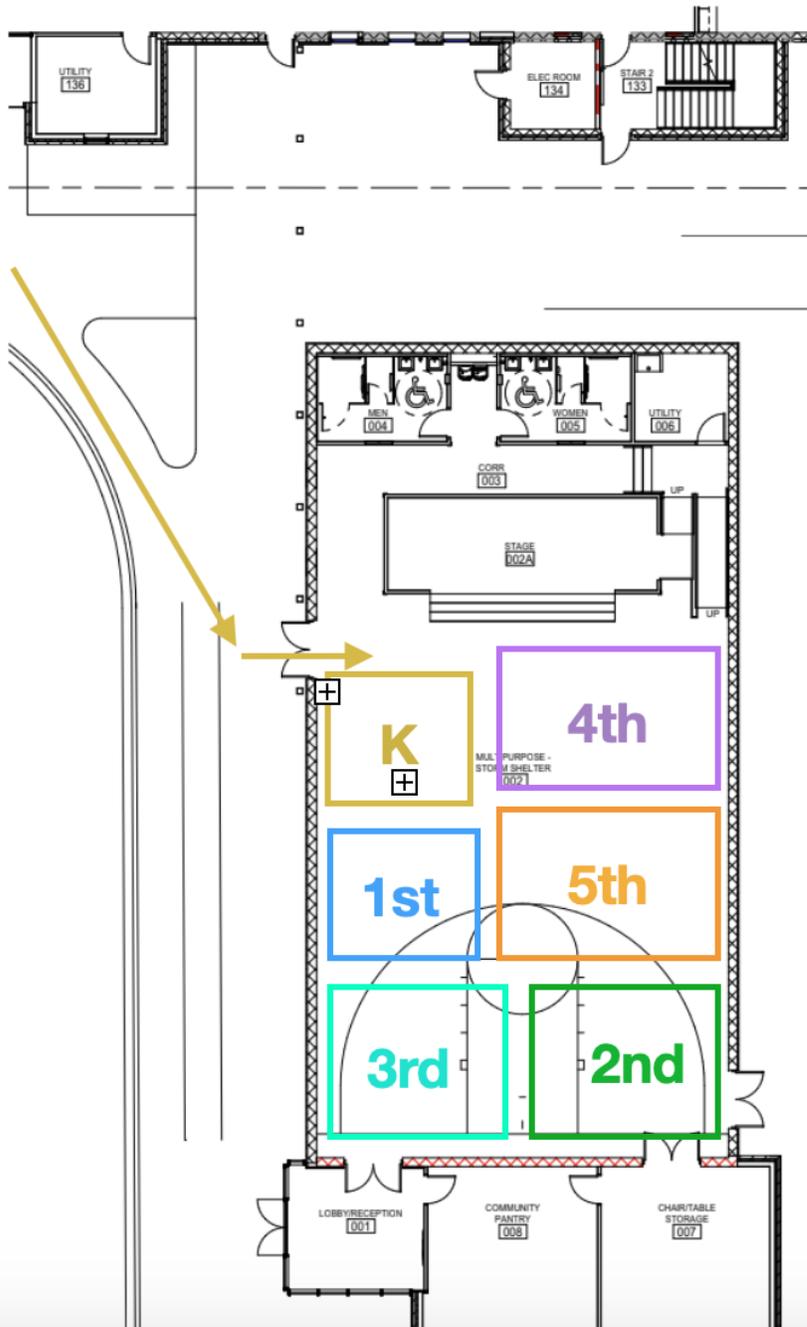
# SPED and Instructional Support on First Floor



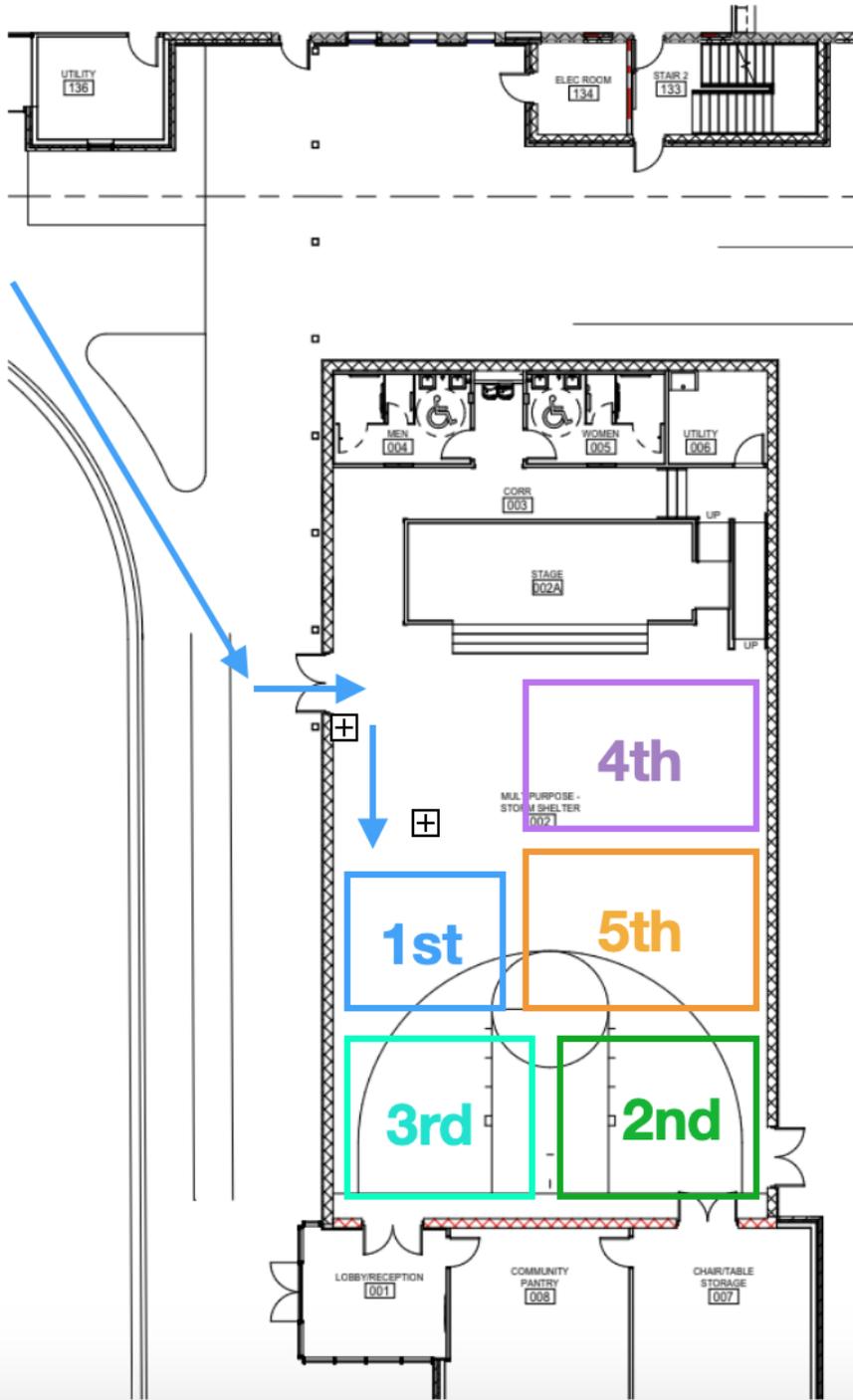
# EVACUATION MAP - GROUND FLOOR



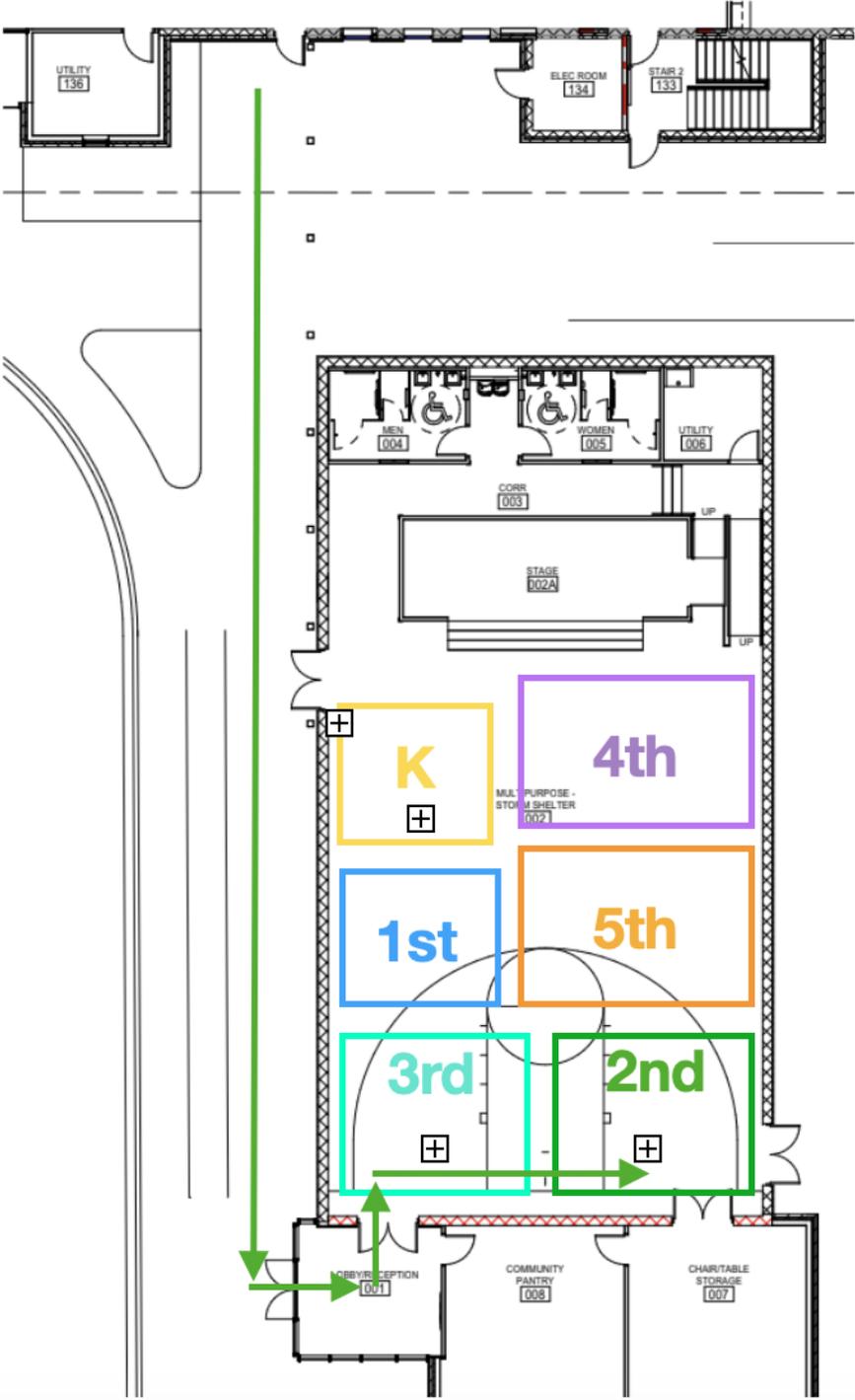
# Kindergarten Inclement Weather Evacuation Route



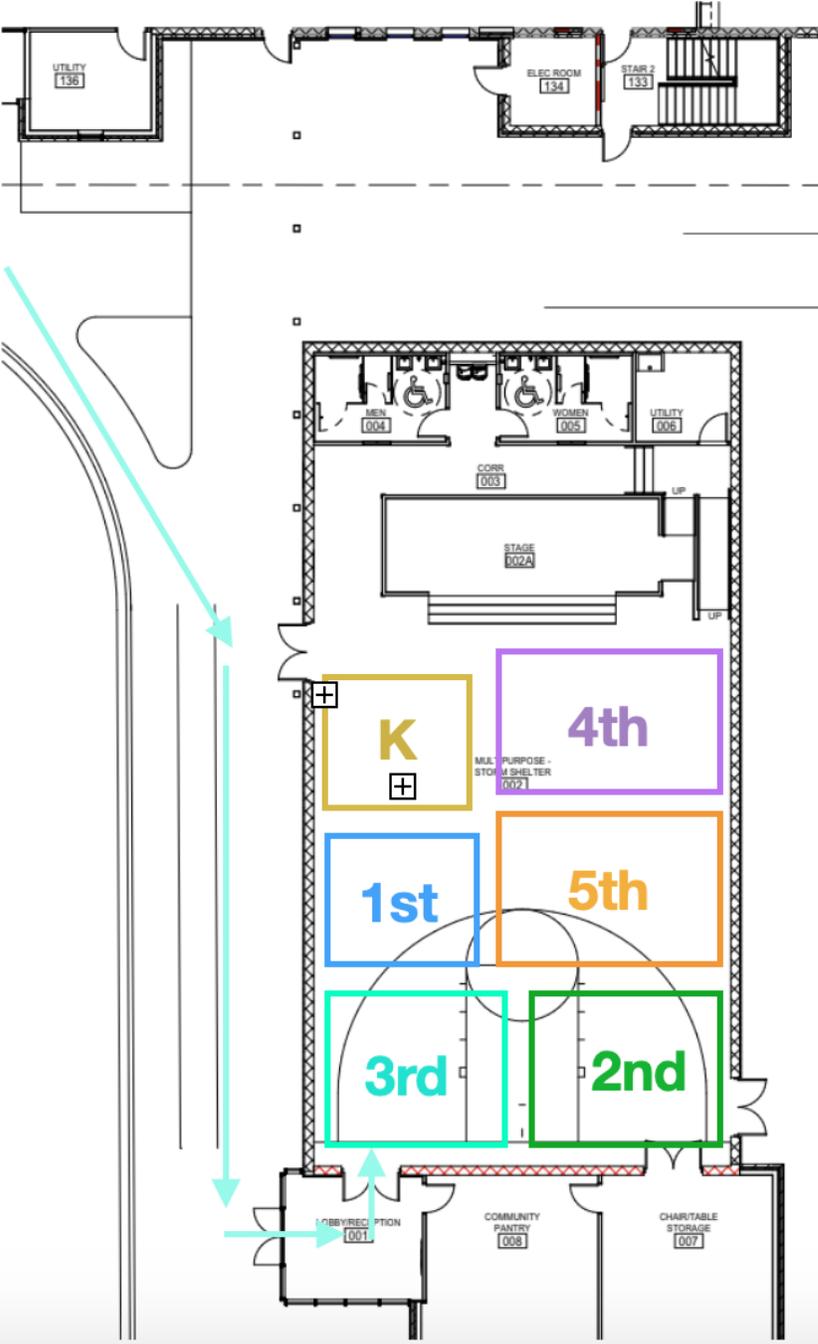
# First Grade Inclement Weather Evacuation Route



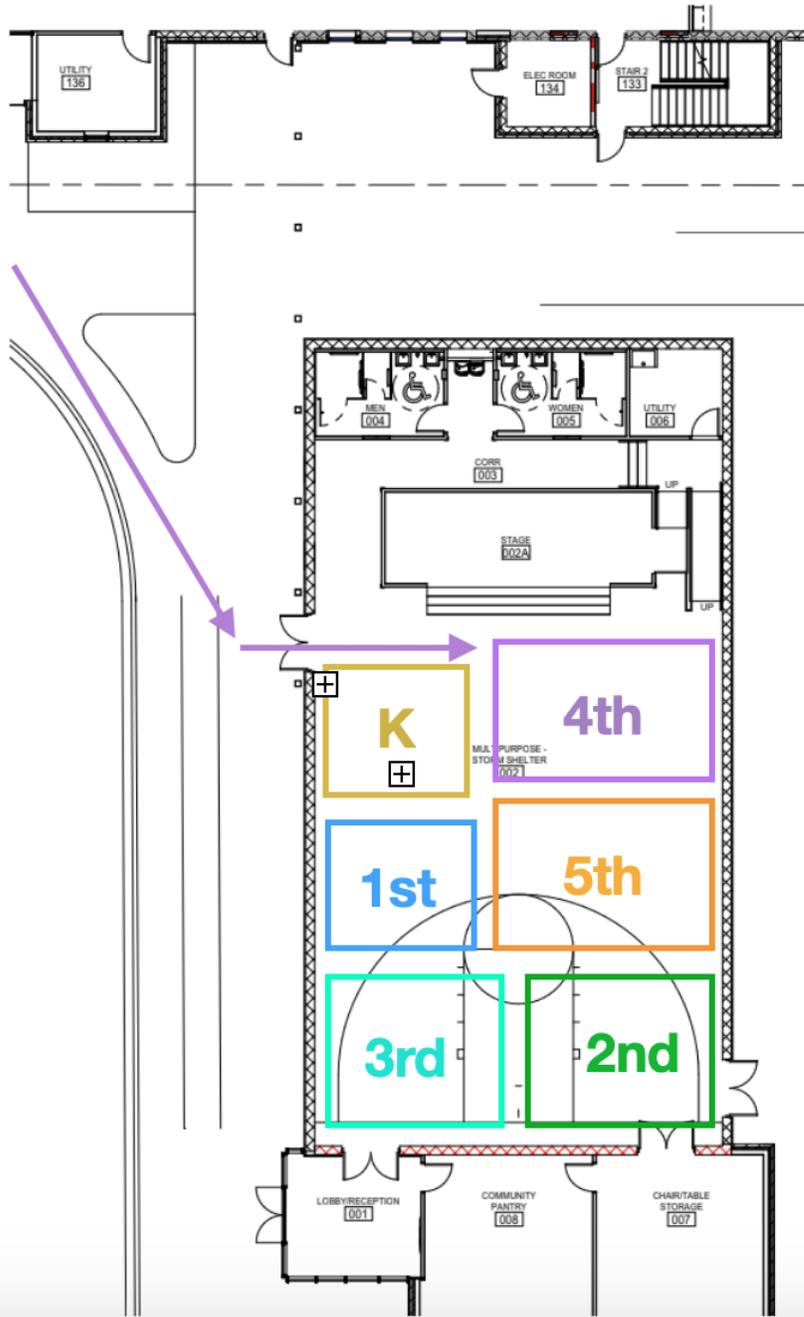
# Second Grade Inclement Weather Evacuation Route



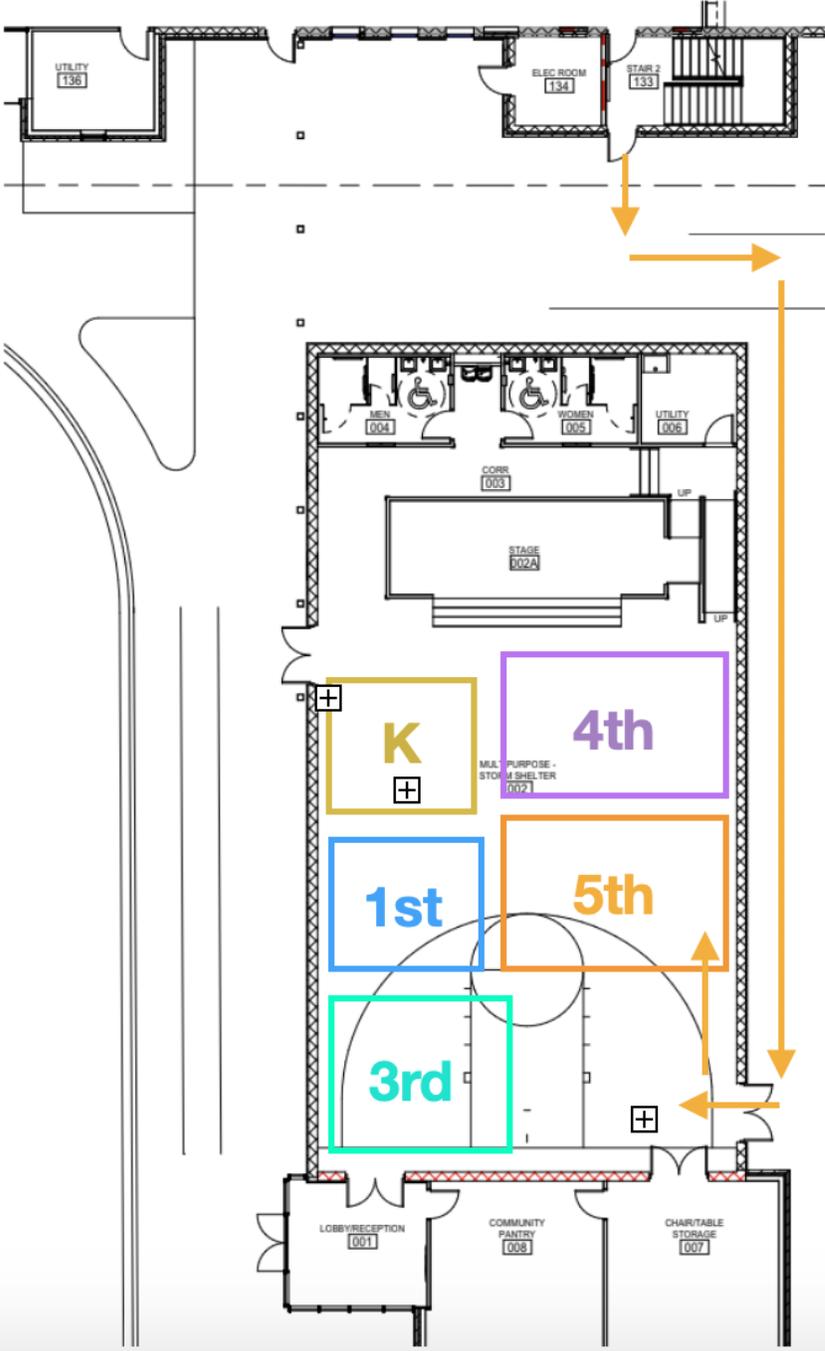
# Third Grade Inclement Weather Evacuation Route



# Fourth Grade Inclement Weather Evacuation Route



# Fifth Grade Inclement Weather Evacuation Route



Confirmation page

Please print and sign this page to confirm that you have read this plan and understand each of the elements.

I have read and understand the elements of this safety plan.

Signature: \_\_\_\_\_

Name (printed): \_\_\_\_\_

Date: \_\_\_\_\_